

## Traveller's Checklist

- Please visit the airline's website you are travelling on within 24 hours of departure to check-in online, if available, and reconfirm flight departure times.
- Airline baggage allowance varies. It is your responsibility, prior to departure, to check the airline's baggage allowance by visiting the airline website. Additional fees may apply.
- Airport check-in opens 3 hours prior to departure and closes 45 minutes prior. In most cases you should be at the gate a minimum of 30 minutes prior or you could be denied boarding.
- You must be in possession of valid documentation to enter the country you are visiting and a passport should be valid for a minimum of 6 months after your scheduled return date.
- Review all tickets and vouchers prior to your departure.
- Please ensure you have adequate medical coverage. Check with the health clinic for any vaccinations that might be required. 403-944-7100
- Calgary Co-op Travel is not responsible for seat assignments or change of seating. It is solely the airline responsibility and seats can not be guaranteed.
- Flights departing after midnight can be confusing. Be sure you know which day to be at the airport.

[www.calgarycoop.com](http://www.calgarycoop.com)



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